



## RESOLUTION 2024-26

### A RESOLUTION AMENDING THE POLICIES AND PROCEDURES FOR REQUESTS FOR TAP FUNDS

**WHEREAS**, from time-to-time Midway City receives Trails, Arts and Parks (“TAP”) funds from the County that may only be used for Trails, Arts or Parks; and

**WHEREAS**, Midway City Council has full discretion to allocate some or all the TAP funds directly to City needs and programs but also has the discretion to award TAP money to citizen proposals that benefit the City in the designated areas; and

**WHEREAS**, Midway City desires to amend the formal policies and procedures regarding applying for and being awarded TAP funds;

**NOW, THEREFORE**, be it hereby **RESOLVED** by the City Council of Midway City, Utah, as follows:

The following Policy and Procedure is hereby amended and adopted regarding the application for and awarding of TAP funds:

1. The City Council will only consider applications for TAP funds twice a year and the Application must be submitted on the City approved form ~~no later than January 30~~ during the 2 open application periods of Jan -Mar or July – Sept. to be considered for an award in June or Dec. ~~or in the six months following the submittal deadline.~~
2. All Applications submitted prior the designated deadlines established above will be considered at the same time, and the City Council may request additional information of an applicant if needed.
3. Consideration will be given to proposals that provide the greatest potential benefit to the most people or that meet a recognized need in the City.
4. While the City Council may award the entirety of available TAP funds to one applicant due to the strength of a particular proposal, it will not favor large awards, instead looking to award smaller amounts to more groups to spread the potential impact of these funds.

5. All Applications will be reviewed and awarded based on need, merit, and the discretion of the City Council – special interest groups will not receive preference.
6. A citizen’s advisory committee will be established and will have a ranking system in order to make recommendations to the City Council on who should receive funding.
7. Because the city plans, builds and maintains all trails and parks, \_\_\_% of the TAP funds will be used for that purpose. \_\_\_\_\_% will then be used towards the ARTS and can be applied for by citizens for that purpose.
8. If the city is “saving” money each year towards a park or trail project, that will be clearly defined in the city budget.
9. It is anticipated that applicants will be able to demonstrate that \_\_\_\_\_% of their funding is coming from other sources.
10. Filing an Application does not entitle the applicant to an award of any portion of the TAP funds – the City Council may choose to dedicate the full amount of TAP funds to designated City projects or choose not to award any TAP funds to any applicant even if it has received many applications.
11. All parties who are awarded TAP funds will enter into a contract with the City establishing the parameters of the award and the approved uses of the TAP funds, which will include requirements to provide an accounting of how the funds were spent and a report on their impact.
12. Applicants are informed that awarding of TAP funds is a public process and all applications for TAP funds are available to the public upon request.

**PASSED AND ADOPTED** by the Midway City Council on the 20<sup>th</sup> day of June 2023.

MIDWAY CITY

\_\_\_\_\_  
Celeste Johnson, Mayor

ATTEST:

\_\_\_\_\_  
Brad Wilson, Recorder

(SEAL)