



Memo

Date: 10 May 2023
To:
Cc:
From: Brad Wilson, City Recorder
RE: Minutes of the 27 April 2023 City Council Meeting

Please note that the following minutes await formal approval and are in draft or unapproved form.

**MINUTES OF THE
MIDWAY CITY COUNCIL
(Meeting)**

**Thursday, 27 April 2023, 11:00 a.m.
Midway City Office Building, Upstairs Conference Room
75 North 100 West, Midway, Utah**

Note: Notices/agendas were posted at 7-Eleven, Ridley’s Express, the United States Post Office, the Midway City Office Building, and the Midway Community Center. Notices/agendas were provided to the City Council and The Wasatch Wave. The public notice/agenda was published on the Utah State Public Notice Website and the City’s website. A copy of the public notice/agenda is contained in the supplemental file.

1. Call to Order

Mayor Johnson called the meeting to order at 11:00 p.m.

Members Present:

Celeste Johnson, Mayor
Steve Dougherty, Council Member
Jeff Drury, Council Member
Lisa Orme, Council Member
Kevin Payne, Council Member
JC Simonsen, Council Member

Others Present:

Rob Bouwhuis, Parks, Trails, and Trees
Committee Chair
Krista Lewis, Parks, Trails, and Trees
Committee Member
Ken Mickelson, Parks, Trails, and Trees
Committee Member
Amanda Peterson, Parks, Trails, and Trees
Committee Member
Paulette Tillman, Parks, Trails, and Trees
Committee Member

Staff Present:

Nancy Simons, Accounting
Brad Wilson, Recorder

2. FY 2024 Budget – Review and discuss the budget for fiscal year 2024.

Rob Bouwhuis gave a presentation regarding improvements to the southeast corner of Burgi Hill Park. He and other members of the Midway City Parks, Trails, and Trees Advisory Committee reviewed the following items and made the following comments:

- Survey regarding the park
- Improvements were needed.
- People wanted the corner improved.
- A portion of the park was used for dog park parking. The area was muddy.
- Images
- Problems with the current landscaping.
- Additional parking was not needed.
- Proposed area to be improved.
- Costs

- Type of landscaping
- Design concepts
- Why now?
- The improvements would finish the park.
- Worked with Carl Berg, a landscape architect, to bring together ideas and propose a plan to the Committee.
- The City should have welcoming parks.
- The Committee recommended a three-year capital projects plan.
- There were some disagreements between the committee members.
- The playground equipment for the parks was not maintained over time.
- Trails should be completed so that people would not walk in the roads.
- Burgi Hill Park was the City's signature park and should be completed. These improvements should be made before the improvements to Town Square.
- Trails, Arts, and Parks (TAP) Tax revenue could be used for trails and parks.
- More city employees were needed to maintain additional trails and park improvements.
- Free soil was available for the Burgi Hill Park improvements.
- The improvements should require limited landscaping.
- The Public Works Department spent most of its time on water then parks issues.

The Council, staff, and meeting attendees discussed the following items:

- Park funding requests exceeded the available money. The requests would have to be prioritized.
- The Council wanted guidance from the Committee.
- Residents most wanted trails.
- The City was now doing trails management and planning.
- Alpenhof Park was finally being improved.
- Could the Burgi Hill Park improvements be done in 2025?
- A fence could be installed to prevent unauthorized parking for the dog park.
- The improvements should be planned and made sooner rather than later.

Note: The committee members, except Mr. Mickelson, left at 11:48 a.m.

Motion: Without objection, Mayor Johnson recessed the meeting at 11:48 p.m. She reconvened the meeting at 11:54 p.m.

The Council, staff, and meeting attendees discussed the following items:

- TAP revenue
- Engineering would now be billed and paid for similar to the Midway Sanitation District.
- Doubted that an additional building inspector would be needed.
- A fuel stipend had been requested by the Building Official because the cost of fuel had increased. He had not yet provided a cost breakdown. Would the stipend set precedence? Should it apply after a certain distance from the City? Should he drive a city vehicle to and from work or was this a liability? How much would the City pay for an official that lived closer? The Building Official was on the lower end of the pay scale for that position. Any policy should be uniform and not ad hoc.

- The law enforcement increase, which was no longer needed, was left in the budget to be used for other items. \$27,000 should be used for the City's portion of Swiss Days law enforcement and the rest used for traffic calming measures. These measures could include speed trailers and removable speed bumps. Did the City have the staff to manage more speed trailers? Permanent speed indicating signs were vandalized more easily.
- A new budget line item should be created for traffic calming.
- The cowboy poetry gathering had been cancelled but the \$10,000 should remain because something similar might still be held.
- The Historic Preservation Committee requested \$15,000 to archive documents, print walking tour pamphlets, purchase historical markers, update the online walking tour, and update their website. That much money should not be budgeted every year.
- \$1.5 million would be transferred from the General Fund to the Capital Improvements Projects Fund.
- The City was unable to do all of its budgeted projects. A project manager and one to two more public works employees should be hired. The current receptionist would be promoted to project manager and mayor's assistant. Another full-time receptionist would be hired. Additional help with project management could be contracted as needed. Was a professional project manager needed?
- A housing allowance had been included in the budget for employees that lived in Wasatch County. The amount would be \$200 per paycheck for full-time employees, \$100 for part-time employees, and \$50 for crossing guards.
- \$1 million was budgeted for improvements to the Town Square. This included an addition to the Community Center and replacing the concrete slab and tubing for the ice rink. The addition should be monitored closely so there were no overruns. 700,000 should be allocated for the improvements and \$300,000 for the Community Center expansion. Renovating the pavilion would be done separately. A contest could be held to determine a design for the entry feature.
- The concrete wall on the east side of the irrigation ditch, located on the Town Square, would be cut so that it was not as high. Rock would be put on the west side of the ditch.
- Residents wanted a trail along the north section of Center Street. A decision to include it in the budget would not be made until the cost had been determined.
- Financial reserves should not be depleted. The historic levels of the reserves should be provided to the Council.
- A buck rail fence could be installed to prevent people from parking closer to the dog park instead of using the parking lot.
- \$15,000 had been added to renovate the space in the Town Hall that was used by the Daughters of the Utah Pioneers. This space could then be used by the souvenir shop. The shop had to be subsidized with \$74,000. The shop was good for the City's business district. Other businesses were willing to lease the current space used by the shop. The lease could start low, to help incubate a business, then increase over time. Some private businesses complained that the shop was competition. The Council agreed to continue the shop. It should have significant tourism and local business components.

Motion: Without objection, Mayor Johnson recessed the meeting at 1:35 p.m. She reconvened the meeting at 1:45 p.m.

3. Clean Up Limbs

Mayor Johnson suggested that the Public Works Department clean up the tree limbs, that residents had set to the side of public roads, by May 30th. The Council agreed.

4. Pressurized Irrigation / Turn On

Mayor Johnson reported that the pressurized irrigation system would not be turned on until the middle of May.

5. Snow Plowing / Damage

Mayor Johnson reported that several fences had been damaged by the City plowing snow that year. She added that the City's insurer would only cover the cost of negligence. She asked if the City should pay for the fences to be repaired.

The Council, staff, and meeting attendees made the following items:

- That winter was unusual because of the amount of snow.
- There would be less damage during a winter with less snow.
- There could be damage claims throughout the city.
- A resident should fix any damage to any fence that they put in front of their property.
- The City should repair a fence only if it was legally liable and the Public Works Department approved.

Note: Council Member Drury left at 2:38 p.m.

- The City should have a policy regarding damage done by snow plowing.
- Legal input was needed to know when the City was liable.
- Funds might be available because a state of emergency was declared.
- Older fences were more susceptible to damage.

6. Adjournment

Motion: Council Member Simonsen moved to adjourn the meeting. Council Member Payne seconded the motion. The motion passed unanimously.

The meeting was adjourned at 2:51 p.m.

Celeste Johnson, Mayor

Brad Wilson, Recorder