

# MIDWAY CITY

Planning Office

75 North 100 West  
Midway, Utah 84049

Phone: 435-654-3223  
Fax: 435-654-2830  
[megan@midwaycityut.org](mailto:megan@midwaycityut.org)

## Application for a Home Occupation Business License Registration Fee: \$30.00

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Business Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Business Owner Name: \_\_\_\_\_

Type of Business: (please include a short description of your business)

\_\_\_\_\_  
\_\_\_\_\_

### NOTICE

**ALL HOME-BASED BUSINESSES WILL BE REQUIRED TO PAY A ONE-TIME REGISTRATION FEE OF \$30.00 AT THE TIME OF THE APPLICATION SUBMISSION. THIS IS SO MIDWAY CITY CAN KEEP A REGISTER OF ALL BUSINESSES AND ENSURE THE PROPOSED BUSINESS MEETS ZONING REQUIREMENTS.**

**TO KEEP THE LIST OF BUSINESSES ACCURATE, AN ANNUAL RENEWAL FORM WILL BE SENT. IF YOUR BUSINESS IS EXEMPT FROM THE FEES AND DO NOT NEED AN ACTUAL PRINTED LICENSE, ALL YOU NEED TO DO IS VERIFY YOUR SIGNATURE THAT YOU ARE OR ARE NOT STILL IN BUSINESS AND RETURN THE FORM TO MIDWAY CITY. THE CITY RECOGNIZES THAT SOME HOME BUSINESS OWNERS DESIRE TO OBTAIN A PRINTED YEARLY BUSINESS LICENSE DESPITE BEING EXEMPT FROM HAVING A LICENSE. THOSE HOME BUSINESSES OWNERS MAY VOLUNTARILY REQUEST A YEARLY BUSINESS LICENSE AT A COST OF \$15.00 ANNUALLY.**

City Planner: \_\_\_\_\_ Date of Approval: \_\_\_\_\_

Conditions of Approval: No clientele, no signage, no outside storage

### FOR OFFICE USE ONLY

**STAFF:**

Date Received: \_\_\_\_\_

Received By: \_\_\_\_\_

Fee Paid: \_\_\_\_\_

Application Number \_\_\_\_\_

Zone: \_\_\_\_\_

Tax ID Number: \_\_\_\_\_

**CBLO-Certified Business License Official**

Complete / Incomplete

Date: \_\_\_\_\_ Reviewed by: \_\_\_\_\_

### **Section 7.01-03.0 Business License Required**

- A. It shall be a class C misdemeanor for any person to transact, engage in or carry on any business, trade, profession, calling, or to operate a vending, pinball, or coin-operated machine without first receiving the class or type of license required by the municipality. Each day of operation of any such business without a license shall constitute a separate offense.
- B. Home Occupations do not require a business license if any of the following apply:
  - a. Only occasionally in business; and
  - b. By an individual who is under 18 years of age; or
  - c. The combined offsite impact of the homebased business and the primary residential use does not materially exceed the offsite impact of the primary residential use alone.

### **Business Licenses**

\$30.00 – Home Occupation Business one-time registration fee at time of submitting the application

\$15.00 – Renewal Fee of Home Occupation Business if a yearly printed license is requested.